

Public Document Pack



Nottingham
City Council

Nottingham City Council Overview and Scrutiny Committee

Date: Wednesday, 7 September 2022

Time: 2.00 pm

Place: Ground Floor Committee Room - Loxley House, Station Street, Nottingham,
NG2 3NG

Councillors are requested to attend the above meeting to transact the following business

Director for Legal and Governance

Senior Governance Officer: Laura Wilson

Direct Dial: 0115 8764301

- | | | |
|----------|---|---------|
| 1 | Apologies for absence | |
| 2 | Declarations of interests | |
| 3 | Minutes | 3 - 8 |
| | To confirm the minutes of the meeting held on 3 August 2022 | |
| 4 | Council Plan Performance – Resident Services | 9 - 28 |
| | Report of the Head of Legal and Governance | |
| 5 | Recommendation Tracker | 29 - 42 |
| | Report of the Head of Legal and Governance | |
| 6 | Work Programme | 43 - 48 |
| | Report of the Head of Legal and Governance | |

If you need any advice on declaring an interest in any item on the agenda, please contact the Governance Officer shown above, if possible before the day of the meeting

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Nottingham City Council

Overview and Scrutiny Committee

Minutes of the meeting held at Loxley House, Nottingham on 3 August 2022
from 2.01 pm - 4.18 pm

Membership

Present

Councillor Samuel Gardiner (Chair)
Councillor Georgia Power (Vice Chair)
Councillor Patience Uloma Ifediora
Councillor Corall Jenkins
Councillor Gul Nawaz Khan
Councillor Sajid Mohammed
Councillor Anne Peach
Councillor Angharad Roberts
Councillor Andrew Rule

Absent

Councillor Carole McCulloch
Councillor Merlita Bryan
Councillor Jane Lakey

Colleagues, partners and others in attendance:

Beth Brown	- Head of Legal and Governance
Nigel Hawkins	- Head of Culture and Libraries
Frank Jordan	- Corporate Director for Residents Services
Councillor Pavlos Kotsonis	- Portfolio Holder for Leisure, Culture and Planning
Councillor David Mellen	- Leader of the Council
Hugh White	- Director of Sports and Culture
Laura Wilson	- Senior Governance Officer
Phil Wye	- Governance Officer

15 Apologies for absence

Councillor Merlita Bryan – personal reasons
Councillor Jane Lakey – leave
Councillor Carol McCulloch - leave

16 Declarations of interests

None.

17 Minutes

The minutes of the meeting held on 8 June 2022 were confirmed as a correct record and were signed by the Chair.

18 Together for Nottingham Plan - Progress update by the Leader

Councillor David Mellen, Leader of the Council, presented the report on progress made on the priorities in the Together for Nottingham Plan, and highlighted the following:

- (a) the Government has announced that they are minded to appoint commissioners to the Council. Letters of support for the Council have been sent to the Minister but there is uncertainty on when a final response will be given. If commissioners are appointed they will work with the Council for a period of 2 years;
- (b) the rising cost of living is affecting many Council services, particularly in terms of fuel costs. This has been incorporated into corporate risk planning;
- (c) recruitment is underway for a new Corporate Director of Finance and Resources;
- (d) a new reserves policy was recently agreed and the asset sales programme continues to provide a capital receipt for the Council;
- (e) Nottingham City Homes will be in-housed to the Council, and consultation has started with trade unions and staff, as all staff will be brought into the Council workforce;
- (f) a prioritisation exercise is being undertaken for the Capital Programme as funds for this can no longer be borrowed but must come from grants or sales receipts;
- (g) a staff opinion survey is being planned as it has not been conducted for some time;
- (h) the Transformation Programme is making progress in making savings from the areas required;
- (i) of the refreshed Council Plan targets, 110 of 142 are expected to be achieved, with 26 rated as amber and 6 rated as red in terms of achievability.

During the discussion which followed, and in response to questions from the Committee, the following points were made:

- (j) there has been no official Government response from the last two reports of the Improvement and Assurance Board. The Board's message has been for improvement work to continue despite uncertainties in the Government and commissioners;
- (k) in terms of the review of Council owned companies, it has been difficult to recruit to the team dealing with it. However, Thomas Bow has been sold and the National Ice Arena are in a much stronger position than previously;

Resolved to

- (1) request that at the next meeting the Council Plan commitments be split into statutory and non-statutory functions;**
- (2) schedule the staff survey response for a future meeting.**

19 Libraries Transformation

Councillor Pavlos Kotsonis, Portfolio Holder for Leisure, Culture and Planning, delivered a presentation to the Committee on the findings from the Library Needs Assessment and Public Consultation, highlighting the following:

- (a) Nottingham City Council must continue to provide a comprehensive and efficient library service but continues to face a challenging financial situation and is required to make recurrent budget savings across all its services as part of its medium term financial plan. The closure of libraries remains a threat, however there are a range of options and the Council would like as many libraries to remain open as possible;
- (b) the consultation on the Library Service ran between 31 January until 24 April 2022 via surveys, and generated 2,979 responses. Five public engagement sessions also took place which were attended by 220 attendees. A number of letters were received from a number of national and regional organisations, a local Save Nottingham Libraries group was formed, and one petition was presented to Full Council with 2800 signatories;
- (c) the majority of respondents were female, over 65 and white. Work was done to try and reach under-represented groups but this was less successful than hoped. The majority of respondents disagreed with the closure of libraries for a variety of reasons;
- (d) the three libraries that have been identified for possible closure were chosen as they have lower numbers of visits, book issues, computer use and active users than other libraries, and because there are other libraries which can be reached by bus, tram or foot from the areas where these libraries are located;
- (e) suggested alternatives to closure include increasing co-ordination with other services as multi-use sites, reviewing opening hours, technology-enabled opening, and support from community or voluntary sector organisations to run the buildings. All of these options have associated risks;
- (f) a final decision has not been made as the Council would need commitment from local community groups or the voluntary sector were they to take over the running of buildings. There are also possible income streams that the Council is bidding for such as the Library Transformation Fund.

Following a suggested list of questions to consider put forward by the Portfolio Holder, the Chair reminded the Committee that their remit is not dictated by the Executive and that is their decision on which areas to scrutinise.

During the discussion which followed, and in response to questions from the Committee, the following points were made:

- (g) the consultation did attempt to garner responses from under-represented groups, with engagement sessions organised in all libraries;
- (h) some wards may have no community facilities left in them if the library closes, such as Radford ward. All libraries were looked at independently of other facilities and the alternative for the Radford area would be Hyson Green library at

20 minutes walk from the area;

- (i) when looking at library usage, figures from before the pandemic in 2019-20 were used as a baseline;
- (j) all schools were contacted and a questionnaire was put to them for children to respond to the consultation. The Youth Parliament were also consulted along with other organisations that work with young people. It was suggested that children could be consulted through the Summer Reading Challenge;
- (k) a formal application to the Libraries Transformation Fund is being made in September, with the result to be known in February. Conversations with community and voluntary groups are ongoing;
- (l) no religious groups such as mosques were directly consulted as a part of the consultation;
- (m) libraries play an important role in reducing social isolation and improving mental health. Due to this, the Public Health and People Directorates have been involved with this process;
- (n) the Council is in the process of drawing up an Asset Transfer Policy which would allow the libraries to be transferred to ownership of community and voluntary sector organisations;
- (o) Nottingham North has the 8th highest literacy need in the country. This was taken into account when making proposals, and the wording of the survey was simplified. Library staff helped users to complete forms if required, but the number of times that this happened was not recorded;
- (p) risk of a successful judicial review should be low, as the Council have followed best practice and been robust in their consultation. This can be evidenced by the number of responses received, the establishment of the Save Nottingham Libraries group, and the petition;
- (q) the wider national context would be useful in order to know the situation in other local authorities, and what their responses have been. It would also be useful to know the demographics of respondents as to whether they are from the LGBT+ community or are disabled, and also how these levels compare to library users as a whole.

Having considered all of the information available, the Committee felt that the consultation could have been more thorough, and that further effort could have been made to engage under-represented groups.

Resolved to request that

- (1) a review of the consultation process is undertaken, and lessons learnt are reported back to the Committee;**

- (2) consideration is given to people who might be reluctant to share their details with authorities when considering technology accessed libraries;**
- (3) consideration is given to who would be an appropriate partner is when considering shared usage;**
- (4) a mapping exercise of other community facilities, such as leisure centres or community centres is carried out;**
- (5) engagement is undertaken with all schools;**
- (6) feedback from the Health and People directorates is shared in full;**
- (7) the draft Community Asset Transfer Policy be discussed at a future meeting of this Committee;**
- (8) more context setting be included in consultation responses, and include LGBT+ and disability data, including any themes that were identified particularly with different communities;**
- (9) a log of the impact on individual wards of all major decisions, taking demographics into account, is maintained;**
- (10) a mapping exercise of all voluntary and community sector organisations, in particular those serving citizens with protected characteristics, is carried out and relationships established so that they can be easily contacted as a part of any consultation;**
- (11) ward councillors are consulted before any final decision is made.**

20 Public Sculptures and Monuments Policy Development

Councillor Pavlos Kotsonis, Portfolio Holder for Leisure, Culture and Planning, delivered a presentation to the Committee on a proposed policy setting out guidance for applicants and decision makers to consider when proposals are put forward for statues, monuments and public art to be installed on Council owned land, highlighting the following:

- (a) the principle of the policy is to encourage all statues and monuments on Council owned land to celebrate or explain the City's heritage and culture in a way that is compatible with life in a modern, diverse City;**
- (a) Nottingham City does not have a policy on statues and monuments, which are common in other cities. It will cover new statues and public art installations on land owned by the City Council which are intended to be in place for more than 6 months, but doesn't cover temporary installations, murals, small memorials or those on private land;**
- (b) applicants will be asked to complete a form in support of their proposal with details of the artwork, the person, group or event it represents and evidence of community support for the proposal.**

During the discussion which followed, and in response to questions from the Committee, the following points were made:

- (d) the policy is not specific on the size of statues and monuments covered as they will be based on their significance, base of public support and location;
- (e) the policy does not cover the removal of monuments and statues;
- (f) statues and monuments would also have to pass the planning process, but this does not cover culture, morals and appropriateness which this policy aims to address;
- (g) evidence will be required that all relevant community groups have been consulted and show their support;
- (h) the policy does not cover murals, but these would be covered in a separate planned street art policy.

Resolved to request that

- (1) the proposed policy on street art be brought to a future meeting of this Committee;**
- (2) ward councillor consultation be included in the policy;**
- (3) the policy be reviewed as appropriate.**

21 Work Programme

Councillor Sam Gardiner, Chair of the Committee, introduced the work programme, and proposed to add the following items to future meetings:

- a) the Crime and Drugs Partnership be invited to the November meeting of the Committee;
- b) the draft Street Art Policy;
- c) the draft Community Asset Transfer Policy;
- d) the staff survey outcome

The Committee noted the work programme for 2022-23, with the addition of the above items at appropriate times.

**Overview and Scrutiny Committee
7 September 2022**

Council Plan Performance – Resident Services

Report of the Head of Legal and Governance

1 Purpose

- 1.1 To consider Resident Services Quarter 4 performance against Council Plan commitments.

2 Action required

- 2.1 The Committee is asked to use the information provided to inform questioning and identify any areas for future scrutiny.

3 Background information

- 3.1 Performance reporting to the Committee was paused whilst amendments were made to the previous Council Plan and the new Council Plan for 2021 – 2023 was developed.
- 3.2 Performance was previously reported by portfolio, but this will now be done by directorate and each directorate will come to Committee once per municipal year.
- 3.3 The first directorate to report on its performance is Resident Services and the relevant Portfolio Holders have been invited to attend with the Corporate Director and/or Directors to present the information to the Committee and answer queries.
- 3.4 An introductory report from the Corporate Policy and Performance Team, alongside the performance information for Resident Services is attached.

4 List of attached information

- 4.1 Introductory report from the Corporate Policy and Performance Team.
- 4.2 Resident Services performance information.

5 Background papers, other than published works or those disclosing exempt or confidential information

- 5.1 None.

6 Published documents referred to in compiling this report

- 6.1 The Council Plan 2021-23.

7 Wards affected

7.1 All.

8 Contact information

8.1 Laura Wilson
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Overview and Scrutiny Committee – 7 September 2022

Title of paper:	Scrutiny of corporate performance reporting	
Director(s)/ Corporate Director(s):	Ita O'Donovan Clive Heaphy / Frank Jordan	Wards affected: All
Report author(s) and contact details:	Elaine Fox – Senior Policy and Performance Officer; elaine.fox@nottinghamcity.gov.uk	
Other colleagues who have provided input:	James Schrodell – Corporate Policy and Performance Manager James Rhodes – Head of Analysis and Insight	
Recommendation(s):		
1.	That Overview and Scrutiny Committee notes the performance against Strategic Council Plan commitments within the Residents' Services directorate	
2.	That a rolling programme of reporting is developed such that each directorate's performance is discussed at Overview and Scrutiny Committee once per year	
3.	That the Committee reviews the information received and asks questions of Portfolio Holders and officers as required	

1. Reasons for recommendations

- 1.1 To allow Overview and Scrutiny Committee to review performance against Strategic Council Plan commitments, commencing with Q4 data for Residents' Services.
- 1.2 To ensure quarterly reporting to the Overview and Scrutiny Committee is embedded within the existing reporting cycle.

2. Background

- 2.1 We are resuming performance reporting to the Overview and Scrutiny Committee, which was paused whilst amendments were made to the previous Council Plan (which ran from 2019 – 2021) and the new Strategic Council Plan for 2021 – 2023 was developed.
- 2.2 Full Council formally adopted the new Strategic Council Plan for 2021-2023 on 13th September 2021; the amended commitments have been incorporated into the Council's new Performance Management Framework (PMF).
- 2.3 Previously performance information was brought to the Committee portfolio by portfolio, but we will now report directorate by directorate. We will implement a rolling programme of reporting so each directorate comes to Overview and Scrutiny Committee once per year. The first directorate to bring its performance information is Resident Services.
- 2.4 Formerly, quarterly performance reporting to the Corporate Leadership Team (CLT) and the Executive focussed on commitments taken from the previous Council Plan, which were adopted from the majority group's Manifesto. The Critical Indicators on which we now also report were proposed by Directors and Heads of Service to include assessment of statutory duties and strategic indicators that provide an overview of the Council's key responsibilities, priorities and 'business as usual' work.

2.5 For this first quarter, we are reporting to Overview and Scrutiny Committee only the Strategic Council Plan commitments. The Critical Indicators are currently being reviewed to ensure they best reflect the future direction of the Council. Once the review of Critical Indicators has completed, we will be able to bring them to the Committee along with Strategic Council Plan commitments.

3. **Changes and improvements – Strategic Council Plan and corporate performance assurance mechanisms**

3.1 Reporting is captured through the Council’s online performance management system, Pentana, linking into other sources of data where available. Reports include a RAG (red, amber, green) rating for each indicator, one for the current period and one for the expected position at the end of the Council Plan period, along with contextual narrative.

Diagram 1: Components of the wider Performance Management Framework



3.2 Performance is now managed at monthly Divisional Performance Clinics, allowing Directors and Heads of Service to see their data before it is shared with Corporate Directors, allowing any issues to be identified and mitigated in a timely manner. These clinics give an opportunity for additional scrutiny of the data and narrative, and ensure time is dedicated to the robust review of all indicators.

3.3 Directorate Leadership Teams then review their available data each quarter, giving an opportunity for remedial action to be considered where necessary. Quarterly performance is also reviewed by the Corporate Leadership Team.

3.4 Performance information will be presented to Overview and Scrutiny Committee quarterly so that the committee can ask questions and make recommendations for change to support improvement. This will happen once the internal verification process for that quarter’s data has been completed.

3.5 The proposed timetable for reporting is as follows:

Meeting	Suggested directorate	Which quarter’s data?
September	Residents’ Services	Q4 – SCP only
October	<ul style="list-style-type: none"> Growth and City Development Finance and Resources 	Q1 – content
February	People	Q2

4. **Background papers other than published works or those disclosing exempt or confidential information**

4.1 None.

5. **Published documents referred to in compiling this report**

5.1 Nottingham City Council Plan 2019-2023

5.2 Nottingham City Council Strategic Council Plan 2021-2023

5.3 Nottingham City Council Recovery and Improvement Plan 2021-2024

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Strategic Council Plan Reporting Q4 - 2021/22

Overview and Scrutiny Committee

7th September 2022



Cllr Khan

Q4 data slides

(plus Cllrs Langton and Woodings'
commitments)

Cllr Khan – Q4 data – Residents Services (1/2)

Primary Portfolio

07 Neighbourhoods, Safety and Inclusion Portfolio - Cllr Neghat Khan

Department

Residents Services

Display Filter

- Exception
- Green
- Positive Performance

Expect
AMBE
GREE
WAIT
Total

Secondary Portfolio

(Blank)

Secondary Department

All

Objective	Measure	Current Value	Current Target	Current RAG	Expected Outcome RAG
(A) Cutting crime and reducing anti-social behaviour				AMBER	AMBER
Bringing communities together & creating good neighbours through an extensive programme of community events & activities in every neighbourhood, reflecting and celebrating Nottingham's diversity				GREEN	GREEN
Bringing local people and local groups together to improve their neighbourhoods				GREEN	GREEN
Continuing to consult local communities with regards to existing assets. We will ensure that new services and developments are all-inclusive, whilst tackling existing and new inequalities				GREEN	GREEN
Continuing to enforce the City Centre PSPO to create a safer, cleaner and more enjoyable environment to visit				GREEN	GREEN
Continuing to provide teams who deal with noise nuisance				GREEN	GREEN
Continuing to support a diverse range of free and low cost community and cultural events				GREEN	GREEN
Contributing to a Violence Against Women and Girls Strategy, working with partners including the Police, transport providers and venues to address the safety of women and girls in their homes and their communities				GREEN	GREEN
Creating an additional REACT team who can be easily contacted to deal with anti-social behaviour and community issues				GREEN	GREEN

Cllr Khan – Q4 data – Residents Services (2/2)

Objective	Measure	Current Value	Current Target	Current RAG	Expected Outcome RAG
Developing a 'you said, we did' programme for neighbourhood working through area partnerships with residents				GREEN	GREEN
Following the results of the Respect Survey, creating an annual 'Respect Plan' for each area of the city, detailing what the Council and its partners will do in your area to improve cleanliness, crime and tackle anti-social behaviour				GREEN	GREEN
Maintaining 24 hour staffed CCTV monitoring				GREEN	GREEN
Mapping Council and community assets that can support reducing BAME and other inequalities and strengthen community resilience				GREEN	GREEN
Providing a network of community centres where local people can come together to provide activities and social support in neighbourhoods				GREEN	GREEN
Responding to complaints of noisy neighbours within 48 hours				WAIT - TBC	GREEN
Working in partnership with all key Nottingham transport providers and wider partners to ensure the safety of the public transport network				GREEN	GREEN
Working with our two universities to deliver Operation Corridor, taking into account the enforcement and welfare of students living off-campus				GREEN	GREEN
Working with partners to be a city that welcomes those in need of refuge or shelter				GREEN	GREEN
Increasing the number of people who feel there is a strong sense of community where they live by 10%	Increasing the Percentage of people who feel there is a strong sense of community where they live by 10%			GREEN	WAIT - TBC
Supporting new initiatives that celebrate and champion volunteers and community activity	Supporting new initiatives that celebrate and champion volunteers and community activity and faith groups			GREEN	GREEN
Working with our communities, Police and others to tackle hate crime, including reducing repeat hate crimes by 10%, and maintaining strong and cohesive communities in Nottingham	Working with our communities, Police and others to tackle hate crime, including reducing repeat hate crimes by 10%, and maintaining strong and cohesive communities in Nottingham (PI: percentage that are repeats)	0.15	0.15	GREEN	GREEN
Reducing fly tipping by investigating and fining more fly tippers	Reducing fly tipping by investigating and fining more fly tippers (Percentage change in the number of flytips reported)	0.38	0.01	RED	AMBER

Cllr Langton – Q4 data – Residents Services

Primary Portfolio

05 Skills, Growth and Economic Development Portfolio - Cllr Rebecca Langton

Department

Residents Services

Display Filter

Green

Expect

GREEN

Total

Secondary Portfolio

(Blank)

Secondary Department

All

Objective	Measure	Current Value	Current Target	Current RAG	Expected Outcome RAG
Working with the Nottingham BID to maintain Nottingham's Purple Flag status	Working with the Nottingham BID to maintain Nottingham's Purple Flag status			GREEN	GREEN

Cllr Woodings – Q4 data – Residents Services

Primary Portfolio

09 Adults Social Care and Health Portfolio - Cllr Linda Woodings

Department

Residents Services

Display Filter

Positive Performance

Expect

GREEN

Total

Secondary Portfolio

(Blank)

Secondary Department

All

Objective	Measure	Current Value	Current Target	Current RAG	Expected Outcome RAG
Creating more smoke free zones in areas regularly accessed by children				GREEN	GREEN

Cllr Kotsonis

Q4 data slides

(plus Cllrs Mellen and Neal's commitments)

Cllr Kotsonis – Q4 data – Residents Services

Primary Portfolio

08 Leisure, Culture and Planning Portfolio - Cllr Pavlos Kotsonis

Department

Residents Services

Display Filter

Exception

Secondary Portfolio

(Blank)

Secondary Department

All

Expect

GREEN

Total

Objective	Measure	Current Value	Current Target	Current RAG	Expected Outcome RAG
(B) Completing the development of and reopening Nottingham Castle as a major national heritage attraction				AMBER	GREEN
Hosting an annual open doors event where visitors are invited into public buildings across the city				AMBER	GREEN
Providing a network of inclusive, sustainable and quality public libraries to compliment the new Central Library and which meet the needs of Nottingham citizens				GREEN	GREEN
Hosting international events for Nottingham residents and visitors that showcase Nottingham's assets	Hosting international events for Nottingham residents and visitors			GREEN	GREEN

Cllr Mellen – Q4 data – Residents Services

Primary Portfolio

01 Strategic Regeneration and Communications Portfolio - Cllr David Mellen

Department

Residents Services

Display Filter

Exception

Expect

AMBE

Total

Secondary Portfolio

(Blank)

Secondary Department

All

Objective	Measure	Current Value	Current Target	Current RAG	Expected Outcome RAG
(A) Building a New Central library with a particular focus on children and young people				AMBER	AMBER

Cllr Neal – Q4 data – Residents Services

Primary Portfolio

06 Housing and Human Resources Portfolio - Cllr Toby Neal

Department

Residents Services

Display Filter

Green

Secondary Portfolio

(Blank)

Secondary Department

All

Expect

GREEN

Total

Objective	Measure	Current Value	Current Target	Current RAG	Expected Outcome RAG
Improving the standards of rented accommodation for students and make sure students know how to raise concerns about their property				GREEN	GREEN
Using our landlord licensing schemes and all other powers to improve the overall standards of private rented accommodation in Nottingham and tackle rogue landlords				GREEN	GREEN

Cllr Longford

Q4 data slides

Page 25

(plus Cllr Wynter's commitments)

CIr Longford – Q4 data - Residents Services

Primary Portfolio

03 Energy, Environment and Waste Services Portfolio - CIr Sally Longford

Department

Residents Services

Display Filter

- Exception
- Green

Expect

AMBE

GREEN

Total

Secondary Portfolio

(Blank)

Secondary Department

All

Objective	Measure	Current Value	Current Target	Current RAG	Expected Outcome RAG
(B) Improving air quality in Nottingham by cutting Nitrogen Dioxide and particulate pollution by 20%				AMBER	AMBER
Aiming to be the cleanest big city in England and keep neighbourhoods as clean as the city centre				GREEN	AMBER
Prioritising removal of graffiti				GREEN	GREEN
Providing a 364 day a year commercial waste collection service				GREEN	GREEN
Ensuring that all Nottingham Hackney carriage fleet is ultra-low emissions, reducing the maximum age of taxis from 15 to 12 years and excluding dirty diesel taxis from the city centre	Ensuring that Nottingham's Hackney carriage fleet has ultra-low emissions			GREEN	GREEN
Ensuring that all planning and development decisions take account of environmental and sustainability considerations and ensure Nottingham is a "bee-friendly" city with suitable habitats in every neighbourhood	Providing bee-friendly habitats in every neighbourhood			GREEN	GREEN
Reducing fly tipping by investigating and fining more fly tippers	Reducing fly tipping by investigating and fining more fly tippers (Percentage change in the number of flytips reported)	0.38	0.01	RED	AMBER

Clr Wynter – Q4 data – Residents Services

Primary Portfolio

10 Highways, Transport and Parks - Cllr Audra Wynter

Department

Residents Services

Display Filter

- Green
 Positive Performance

Expect

GREEN

Total

Secondary Portfolio

(Blank)

Secondary Department

All

Objective	Measure	Current Value	Current Target	Current RAG	Expected Outcome RAG
Keeping Nottingham moving through comprehensive road and pavement gritting and maintenance programmes				GREEN	GREEN
Manage public spaces, pavements and gullies to minimise weeds and keep Nottingham tidy				GREEN	GREEN
Filling 50,000 potholes, replace 100 pavements and resurface 100 roads citywide	Number of footpaths resurfaced (SCP target: 100)	80.00	75.00	GREEN	GREEN
Filling 50,000 potholes, replace 100 pavements and resurface 100 roads citywide	Number of highway repairs/potholes completed (SCP Target: 50,000)	41,546.00	37,500.00	GREEN	GREEN
Filling 50,000 potholes, replace 100 pavements and resurface 100 roads citywide	Number of roads resurfaced (SCP Target: 100)	87.00	72.00	GREEN	GREEN

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**Overview and Scrutiny Committee
7 September 2022**

Recommendation Tracker

Report of the Head of Legal and Governance

1 Purpose

- 1.1 To consider the new recommendation tracker that has been established for the 2022/23 municipal year.

2 Action required

- 2.1 The Committee is asked to comment on the tracker, and note that responses to the recommendations made at the May, June and August meetings are scheduled to come to the October meeting.

3 Background information

- 3.1 The Chair of the Committee requested that a recommendation tracker be established to collate and track progress of all recommendations made by the Overview and Scrutiny Committee to the Executive throughout the year, and to log the Executive responses.
- 3.2 The tracker has been established and the recommendations from the May, June and August meetings have been sent to the Executive, with the responses expected to be considered at the October meeting.
- 3.3 As the Committee meets monthly, any responses to recommendations made will be requested to be ready for the meeting 2 months later (ie any recommendations made at this meeting will be expected to be responded to in time for the November meeting) to give the Executive time to consider the recommendations thoroughly.
- 3.4 The recommendation tracker is attached for consideration.

4 List of attached information

- 4.1 The Overview and Scrutiny Committee Recommendation Tracker 2022/23.

5 Background papers, other than published works or those disclosing exempt or confidential information

- 5.1 None.

6 Published documents referred to in compiling this report

- 6.1 Overview and Scrutiny Committee minutes from May, June and August 2022.

7 Wards affected

- 7.1 All.

8 Contact information

- 8.1 Laura Wilson
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Overview and Scrutiny Committee Recommendation Tracker 2022/23

1 Purpose

This document will collate and track progress of all recommendations made by the Overview and Scrutiny Committee to the Executive throughout the year, and to log the Executive responses to the recommendations. The explanation of terms used can be found in section 3.

2 Overview and Scrutiny Committee Recommendations to the Executive

Reference number	Title of agenda item	Recommendation	Date referred	Progress status	Executive response and next steps	Key contacts
220511-6-1	Together for Nottingham Plan - Progress update by the Leader	The timeframe for the HRA repayments is circulated to Committee members	11/08/22	Deadline for response 15/09/22		Cllr Mellen/ Rav Kalsi
220511-6-2	Together for Nottingham Plan - Progress update by the Leader	The senior leadership team remain conscious of the importance of IT infrastructure and resources	11/08/22	Deadline for response 15/09/22		Cllr Mellen/ Rav Kalsi
220511-6-3	Together for Nottingham Plan - Progress update by the Leader	Consultation and information sharing continues with Nottingham City Homes residents and staff during the	11/08/22	Deadline for response 15/09/22		Cllr Mellen/ Rav Kalsi

Reference number	Title of agenda item	Recommendation	Date referred	Progress status	Executive response and next steps	Key contacts
		process of bringing housing services back in-house				
220511-6-4	Together for Nottingham Plan - Progress update by the Leader	The RAG rated performance monitoring of the Together for Nottingham Plan is circulated to Committee members	11/08/22	Deadline for response 15/09/22		Cllr Mellen/ Rav Kalsi
220511-7-1	Customer First Transformation	More consultation is carried out with Councillors on the proposed changes	11/08/22	Deadline for response 15/09/22		Cllr Williams /Lucy Lee
220511-7-2	Customer First Transformation	An illustration /visualisation of the new contact process is circulated to members of the Committee	11/08/22	Deadline for response 15/09/22		Cllr Williams /Lucy Lee
220511-7-3	Customer First Transformation	The governance structure, baseline data, the proposed outcomes and progress monitoring plans be circulated to	11/08/22	Deadline for response 15/09/22		Cllr Williams /Lucy Lee

Reference number	Title of agenda item	Recommendation	Date referred	Progress status	Executive response and next steps	Key contacts
		members of the Committee				
220511-7-4	Customer First Transformation	Protected characteristics remain at the forefront when assessing the impact of proposals	11/08/22	Deadline for response 15/09/22		Cllr Williams /Lucy Lee
220608-13-1	Asset Rationalisation	To provide all Councillors with the opportunity to comment on the draft Community Asset Policy as part of the consultation process	11/08/22	Deadline for response 15/09/22		Cllr Mellen/ Nicki Jenkins
220608-13-2	Asset Rationalisation	Consult with this Committee on the finalised draft Community Asset Policy prior to it being adopted	11/08/22	Deadline for response 15/09/22		Cllr Mellen/ Nicki Jenkins
220608-13-3	Asset Rationalisation	To consider the following points for inclusion in developing the Community Assets Policy:	11/08/22	Deadline for response 15/09/22		Cllr Mellen/ Nicki Jenkins

Reference number	Title of agenda item	Recommendation	Date referred	Progress status	Executive response and next steps	Key contacts
		<p>a) a clear timeline set out for community groups expressing an interest in purchasing an asset with consideration given to the timeframe set out within the national Asset of Community Value Policy;</p> <p>b) where possible, within the constraints of the requirement to achieve best consideration, to build in measures to encourage “Sell Local” with increased time frames to allow local groups or consortiums to establish</p>				

Reference number	Title of agenda item	Recommendation	Date referred	Progress status	Executive response and next steps	Key contacts
		<p>sufficient finances</p> <p>c) built in controls to ensure no conflict of interest for members and officers can influence sale of assets</p> <p>d) ensure adequate consultation with relevant Ward Councillors and Community groups prior to the sale of community assets</p>				
220608-13-4	Asset Rationalisation	To develop and maintain a public register of assets sold by private treaty	11/08/22	Deadline for response 15/09/22		Cllr Mellen/ Nicki Jenkins
220608-13-5	Asset Rationalisation	To consider further increasing the use of private agents to assist with current capacity issues within the property team	11/08/22	Deadline for response 15/09/22		Cllr Mellen/ Nicki Jenkins

Reference number	Title of agenda item	Recommendation	Date referred	Progress status	Executive response and next steps	Key contacts
220608-14-1	Work Programme	The Committee agreed that an item on weed spraying across the city was not an item that should come to the committee in full, but requested a letter from the Portfolio Holder updating the committee following changes to the implementation of the programme	11/08/22	Deadline for response 15/09/22		Cllr Longford/Eddie Curry
220803-18-1	Together for Nottingham Plan – Progress Update by the Leader	That at the next meeting the Council Plan commitments be split into statutory and non-statutory functions	11/08/22	Deadline for response 15/09/22		Cllr Mellen/ Rav Kalsi
220803-19-1	Libraries Transformation	That a review of the consultation process is undertaken, and lessons learnt are	11/08/22	Deadline for response 15/09/22		Cllr Kotsonis/ Hugh White

Reference number	Title of agenda item	Recommendation	Date referred	Progress status	Executive response and next steps	Key contacts
		reported back to the Committee				
220803-19-2	Libraries Transformation	That consideration is given to people who might be reluctant to share their details with authorities when considering technology accessed libraries	11/08/22	Deadline for response 15/09/22		Cllr Kotsonis/ Hugh White
220803-19-3	Libraries Transformation	That consideration is given to who would be an appropriate partner is when considering shared usage	11/08/22	Deadline for response 15/09/22		Cllr Kotsonis/ Hugh White
220803-19-4	Libraries Transformation	That a mapping exercise of other community facilities, such as leisure centres or community centres is carried out	11/08/22	Deadline for response 15/09/22		Cllr Kotsonis/ Hugh White
220803-19-5	Libraries Transformation	That engagement is undertaken with all schools	11/08/22	Deadline for response 15/09/22		Cllr Kotsonis/ Hugh White

Reference number	Title of agenda item	Recommendation	Date referred	Progress status	Executive response and next steps	Key contacts
220803-19-6	Libraries Transformation	That feedback from the Health and People directorates is shared in full	11/08/22	Deadline for response 15/09/22		Cllr Kotsonis/ Hugh White
220803-19-7	Libraries Transformation	That the draft Community Asset Transfer Policy be discussed at a future meeting of this Committee	11/08/22	Deadline for response 15/09/22		Cllr Kotsonis/ Hugh White
220803-19-8	Libraries Transformation	That more context setting be included in consultation responses, and include LGBT+ and disability data, including any themes that were identified particularly with different communities	11/08/22	Deadline for response 15/09/22		Cllr Kotsonis/ Hugh White
220803-19-9	Libraries Transformation	That a log of the impact on individual wards of all major decisions, taking demographics into account, is maintained	11/08/22	Deadline for response 15/09/22		Cllr Kotsonis/ Hugh White

Reference number	Title of agenda item	Recommendation	Date referred	Progress status	Executive response and next steps	Key contacts
220803-19-10	Libraries Transformation	That a mapping exercise of all voluntary and community sector organisations, in particular those serving citizens with protected characteristics, is carried out and relationships established so that they can be easily contacted as a part of any consultation	11/08/22	Deadline for response 15/09/22		Cllr Kotsonis/ Hugh White
220803-19-11	Libraries Transformation	That ward councillors are consulted before any final decision is made	11/08/22	Deadline for response 15/09/22		Cllr Kotsonis/ Hugh White
220803-20-1	Public Sculptures and Monuments Policy Development	That the proposed policy on street art be brought to a future meeting of this Committee	11/08/22	Deadline for response 15/09/22		Cllr Kotsonis/ Hugh White
220803-20-2	Public Sculptures and Monuments Policy Development	That ward councillor consultation be included in the policy	11/08/22	Deadline for response 15/09/22		Cllr Kotsonis/ Hugh White

Reference number	Title of agenda item	Recommendation	Date referred	Progress status	Executive response and next steps	Key contacts
220803-20-3	Public Sculptures and Monuments Policy Development	That the policy be reviewed as appropriate	11/08/22	Deadline for response 15/09/22		Cllr Kotsonis/ Hugh White

3 Explanation of terms used

Recommendation reference number - each recommendation added to this tracker will be assigned a unique reference number eg 220511-3-1, where 220511 represents the date of the meeting, -3 is the minute number, and -1 is the recommendation number.

Progress status - this column indicates individual progress status for each recommendation and will present 1 of 3 options:

- Awaiting Executive Consideration
- Responded to/Accepted/Approved by the Executive
- Rejected by the Executive

Executive response and next steps - this column will include details on why a specific recommendation was accepted or rejected by the Executive, and where appropriate, will indicate what the next steps are for the officers or councillors.

4 Meeting dates and reporting deadlines

Date of meeting (2.00pm)	Deadline for draft reports	Chair's Briefing (12.30pm)	Deadline for final reports (10.00am)
11/05/22	21/04/22	27/04/22	29/04/22
08/06/22	19/05/22	25/05/22	27/05/22
03/08/22	14/07/22	20/07/22	22/07/22
07/09/22	18/08/22	24/08/22	26/08/22
05/10/22	15/09/22	21/09/22	23/09/22
09/11/22	20/10/22	26/10/22	28/10/22

Date of meeting (2.00pm)	Deadline for draft reports	Chair's Briefing (12.30pm)	Deadline for final reports (10.00am)
07/12/22	17/11/22	23/11/22	25/11/22
04/01/23	15/12/22	21/12/22	22/12/22
08/02/23	19/01/23	25/01/23	27/01/23
08/03/23	16/02/23	22/02/23	24/02/23

5 Contact officer

Name	Role	Contact details	Responsibilities
Laura Wilson	Senior Governance Officer	0115 8764301 laura.wilson@nottinghamcity.gov.uk	Responsible for the collation and distribution of the recommendations after each meeting, following up progression, and feeding back the outcomes to the Overview and Scrutiny Committee

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**Overview and Scrutiny Committee
7 September 2022**

Work Programme 2022/23

Report of the Head of Legal and Governance

1 Purpose

1.1 To consider the Committee's work programme for 2022/23.

2 Action required

2.1 The Committee is asked to consider the work programme for the municipal year and make any amendments as required, including consideration of items for December onwards.

3 Background information

3.1 The purpose of the Overview and Scrutiny Committee is to ensure all statutory and other roles and responsibilities are fulfilled to the required standard, covering review and development of key strategic issues, policies and strategies relevant to Nottingham and its residents, and adding value through the examination of issues of local importance and concern.

3.2 The Committee is responsible for setting and managing its own work programme to fulfil this role.

3.3 In setting a programme for scrutiny activity, the Committee should aim for an outcome-focused work programme that has clear priorities and a clear link to its roles and responsibilities. The work programme needs to be flexible so that issues which arise as the year progresses can be considered appropriately.

3.4 Where there are a number of potential items that could be scrutinised in a given year, consideration of what represents the highest priority or area of risk will assist with work programme planning. Changes and/or additions to the work programme will need to take account of the resources available to the Committee.

3.5 The Committee agreed to maintain its focus in 2022/23 on the Council's recovery and improvement. In order to ensure that scrutiny is timely and relevant, the Committee will need to regularly consider its scheduling of recovery and improvement items for scrutiny at future meetings.

3.6 The Committee's current work programme is attached.

4 List of attached information

4.1 Overview and Scrutiny Committee work programme 2022/23.

5 Background papers, other than published works or those disclosing exempt or confidential information

5.1 None.

6 Published documents referred to in compiling this report

6.1 Reports to and discussion at Overview and Scrutiny Committee meetings throughout 2021/22 and 2022/23.

7 Wards affected

7.1 All.

8 Contact information

8.1 Laura Wilson
Senior Governance Officer
0115 8764301
laura.wilson@nottinghamcity.gov.uk

Overview and Scrutiny Committee Work Programme 2022-23

Date	Items
7 September 2022	<p>Council Plan Performance – Resident Services To consider the Resident Services performance against Council Plan priorities</p> <p>2022-23 Work Programme</p>
5 October 2022	<p>Together For Nottingham Update from the Leader 10-15-minute update from the Leader on priorities in relation to Together for Nottingham</p> <p>Selective Licensing To consider whether the consultation on the Selective Licensing Scheme proposals has been fair, transparent and robust, how consultation responses will influence final proposals</p> <p>Council Plan Performance – Finance & Resources and Growth & City Development To consider the Finance & Resources and Growth & City Development performance against Council Plan priorities</p> <p>2022-23 Work Programme</p>
9 November 2022	<p>Municipal Waste Strategy To consider whether the consultation on the Municipal Waste Strategy proposals has been fair, transparent and robust, how consultation responses will influence final proposals</p> <p>2022-23 Work Programme</p>
7 December 2022	<p>Together For Nottingham Update from the Leader 10-15-minute update from the Leader on priorities in relation to Together for Nottingham</p> <p>2022-23 Work Programme</p>
4 January 2023	<p>2022-23 Work Programme</p>

Date	Items
8 February 2023	<p>Together For Nottingham Update from the Leader 10-15-minute update from the Leader on priorities in relation to Together for Nottingham</p> <p>Council Plan Performance – People To consider the People performance against Council Plan priorities</p> <p>2022-23 Work Programme</p>
8 March 2023	<p>Nottingham’s Carbon Neutral Policy To consider the Carbon Neutral Policy</p> <p>Work Programme 2023-24 Development</p> <p>2022-23 Work Programme</p>

Space has been left in the work programme to retain flexibility in order to accommodate timely scrutiny of issues in relation to recovery and improvement, ie items scheduled may need to be moved to later meeting dates to facilitate this. The items below may be scheduled if there are gaps in the work programme or if they become priorities.

Items still to be considered for work programme/ Reserve items
<p>Regulatory Services Restructure Introduction of firmstep. What impact has this had? What have been the costs? What is the Impact on Citizens? What has been the impact on Service levels? What improvements have there been? What have been the savings? Can any evidence based improvements be used across other directorates?</p>
<p>Crime and Drugs Partnership To consider information on the current work of the Crime and Drugs Partnership (focus to be agreed; suggestion is ASB, including domestic violence and neighbourhood disputes and impact on community policing and protection) and performance against the Crime and Drugs Partnership Plan</p>
<p>Digitalisation and Transformation How effectively the Council is implementing its plans to digitalise services? Including access for citizens without access to technology. How will this be monitored? How will the impact on residents be assessed or monitored? How are we including those without access to technology and/or without relevant skills.</p>

Items still to be considered for work programme/ Reserve items
Leisure Centre Transformation Programme To consider whether the consultation on the Leisure Centre redesign proposals has been fair, transparent and robust, and whether the draft proposals have adequately taken account of the consultation responses
Budget Consultation responses and methodology
Housing Revenue Account Investigation outcome

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